

Position: Clinical Nurse Manager

Herzig Eye Institute is a state-of-the-art facility specializing in cataract and refractive procedures. We are presently seeking an energetic, highly motivated individual to fill the full-time position of Clinical Nurse Manager in our Ophthalmic Ambulatory Surgical Centre (ASC) located in the heart of Toronto.

The Clinical Nurse Manager adheres to and models ethical practices in surgical care delivery by creating a safe, healthy, collaborative environment that supports the OR, Preop, and PACU. In this role, the Clinical Nurse Manager will also oversee and accept accountability for:

- surgical quality improvements
- implementing Quality Assurance regulations of Out of Hospital Premises (OHP)
- risk management
- infection control
- ensuring participation in professional development/education, mentoring, evaluation, and regulatory standards credentialing of OR staff

This role is influential in creating a professional environment and fostering a culture where interdisciplinary team members are able to contribute to optimal patient outcomes and grow professionally. Reporting to the Clinical Manager and working closely with the Medical Director, this position has direct reports of Nursing and MDRT personnel.

Responsibilities Include:

- Ensure overall efficiency of the OR
- Have an ability to rotate in for all OR nursing roles; scrub, circulating (scouting), pre and post care when required
- Manage all day-to-day operations of the OR such as procedure scheduling, scheduling OR staff including anesthetists, nurses and MDRT

- Implement new policies & procedures upon notification from Medical Director and/or Clinical Manager, inventory management and ensuring proper operation of all equipment.
- Liaise with manufacturer representatives to ensure optimal lens inventory and special orders are received in a timely manner.
- Administrate and stay current with all regulatory matters related to OHPs and IHFs.

Requirements:

- RN (Current registration)
- Surgical Nursing: 3 years (preferably in an ASC setting in ophthalmology or cosmetic plastic surgery)
- Staff Management: 1 year experience
- ACLS Certification
- Excellent computer skills (Experience with EMR, Nextech, EyeMD, etc. is a plus)

Soft Skills:

- Customer service driven – project a professional, knowledgeable, compassionate and high-end customer service approach with patients at all times
- Excellent written and communication skills
- High energy, positive, relatable and able to engage with team